

	Budget Planning - 2023/24	20/21 YEAR END	21/22 YEAR END	2022/23 Current		OPTION A No increase in Precept	OPTION B 5% increase in Precept	OPTION C 10% increase in Precept	OPTION D 15% increase in Precept	OPTION E 20% increase in Precept	Comments
		<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
1	Administration										
2	Salaries and pensions for all staff	246894	294138	360000	354600	411865	411865	411865	411865	411865	
3	Staff Training, Travel and Expenses	2287	4244	4500	4500	3500	3500	3500	3500	3500	Including a team building exercise
4	Staff Recruitment	2575	1930	2500	2500	2750	2750	2750	2750	2750	
5	Phone and Broadband	2343	2932	3200	3200	3500	3500	3500	3500	3500	
6	Office Supplies	1564	1100	1750	1750	2300	2300	2300	2300	2300	
7	Photocopier	1496	1536	1600	1600	1600	1600	1600	1600	1600	
8	Subscriptions	3009	4463	4000	4000	4400	4400	4400	4400	4400	
9	Professional Fees	11032	53812	10000	18000	10000	10000	10000	10000	10000	
10	Insurance	7431	7514	25000	26105	29000	29000	29000	29000	29000	
11	Website and IT	293	3696	5000	5000	7500	7500	7500	7500	7500	Expanding IT infrastructure to top flat
12	Office Equipment	5082	1999	5000	5000	10000	10000	10000	10000	10000	To include new TC signage for Guildhall and noticeboard
13	Van Maintenance		258	750	750	1325	1325	1325	1325	1325	
14	TMO Tools and Consumables		1322	1500	1500	1650	1650	1650	1650	1650	
15	Miscellaneous income		-40	0	0	0	0	0	0	0	
16	SUB TOTAL	284006	378904	424800	428505	489390	489390	489390	489390	489390	
17	Civic and Democratic										
18	Mayoral Allowance	0	557	410	410	450	450	450	450	450	
19	Civic and Mayoral Events (expenditure)	743	959	5750	5750	5750	5750	5750	5750	5750	
20	Civic Events (income)	0	0	0	-683	0	0	0	0	0	
21	Civic Regalia	0	110	200	200	220	220	220	220	220	
22	Mayoral Travel and Expenses	0	7	200	200	300	300	300	300	300	
23	Councillor IT equipment	2069	356	1500	1500	2500	2500	2500	2500	2500	Allow for 8 more ipads at £265 each + set-up
24	Councillor Training and Travel	1085	210	800	800	1120	1120	1120	1120	1120	£70 x 16 Councillors
25	Elections	0	9524	6000	0	12000	12000	12000	12000	12000	
26	Community Outreach/Christmas	2436	4747	8450	9371	35000	35000	35000	35000	35000	To include erecting town lights
27	Councillor Allowances	3152	2644	6560	6560	7200	7200	7200	7200	7200	£450 x 16 Councillors
28	SUB TOTAL	9485	19114	29870	24108	64540	64540	64540	64540	64540	
29	Tourism										
30	Visit Totnes Marketing and event sponsorship	6108	18966	25000	25000	29500	29500	29500	29500	29500	
31	Other TIC expenditure (Postage,Uniform, Stationery etc)	275	306	250	250	275	275	275	275	275	
32	Bank Charges / Paypal	0	33	200	50	50	50	50	50	50	
33	Totnes Guide Map	3135	12308	12000	12000	5900	5900	5900	5900	5900	
34	Totnes Guide Map advertising income	-468	-12283	-8000	-8000	-5500	-5500	-5500	-5500	-5500	
35	Poster and Planter Advertising Income		-3289	-2000	-2000	-500	-500	-500	-500	-500	
36	SUB TOTAL	9050	16041	27450	27300	29725	29725	29725	29725	29725	
37	Guildhall										
38	Cleaning	2456	2644	3000	3000	6500	6500	6500	6500	6500	Additional cleaning with upstairs flat
39	Building Maintenance	191	6554	5000	5000	10000	10000	10000	10000	10000	To include work to convert flat to offices
40	Business Rates	6113	6113	6500	6113	10000	10000	10000	10000	10000	Increased to include upstairs flat
41	Water	333	269	200	200	500	500	500	500	500	Increased to include upstairs flat

42	Utilities	3894	4801	5000	5000	25000	25000	25000	25000	25000	Expect large increase with energy prices increase & use of upstairs flat as offices
43	Equipment Maintenance	1291	5996	1200	1200	1320	1320	1320	1320	1320	
44	Wedding Licence renewals and marketing	0	2434	1000	1000	1000	1000	1000	1000	1000	
45	Admissions income	0	0	-3000	-2699	-3000	-3000	-3000	-3000	-3000	
46	Hire Income (weddings, etc)	-832	-4478	-2750	-2925	-3000	-3000	-3000	-3000	-3000	
47	SUB TOTAL	13446	24333	16150	15889	48320	48320	48320	48320	48320	
48	Civic Hall	<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
49	Cleaning and supplies	1226	4605	5500	5500	5500	5500	5500	5500	5500	
50	Feed in Tariff	2762	2501	2000	2000	2700	2700	2700	2700	2700	
51	Water	1361	1055	1500	1500	1500	1500	1500	1500	1500	
52	Utilities	1762	3044	4000	4000	12000	12000	12000	12000	12000	
53	Building Maintenance	2969	13955	200000	18500	60000	60000	60000	60000	60000	Replacement roof and pointing of Annexe plus general maintenance. Windows and further works in future years.
54	Licences	70	70	100	70	70	70	70	70	70	
55	Misc & Marketing Civic Hall	0	26	750	750	750	750	750	750	750	
56	Equipment Maintenance	3320	4299	5000	5000	20000	20000	20000	20000	20000	Boiler contingency £15k
57	Paige Adams Grant towards Caretaking, Cleaning and Management costs	-7500	-30000	-33500	-33500	-33500	-33500	-33500	-33500	-33500	
58	Feed in tariff income and Water refund income	-6728	-6304	-5200	-5200	-6800	-6800	-6800	-6800	-6800	
59	Equipment sales	0	-1000								
60	SUB TOTAL	-758	-7749	180150	-1380	62220	62220	62220	62220	62220	
61	Property Maintenance	<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
62	Guildhall Cottage Maintenance	361	588	1000	1000	1000	1000	1000	1000	1000	
63	Flat 5a Loan repay	9148	9148	9150	36000						Pay off loan in 22/23
64	Flat 5a Maintenance	275	1853	1000	1000						
65	Guildhall Office Maintenance	309	13								REMOVE - covered in Guildhall Buildings Maintenance
66	Property Management Fees	2089	2001	2000	2000	1140	1140	1140	1140	1140	9.50%
67	Eastgate Clock (Rent, Utilities and Maintenance)	3127	1437	2250	1800	400	400	400	400	400	Eastgate lease ends Sep 23. Only service and maintainance of clock required.
68	Museum Maintenance	-3230	198	5000	5000	5500	5500	5500	5500	5500	
69	Museum Rent income	-1	-1	-1	-1	-1	-1	-1	-1	-1	
70	Eastgate Clock Rental	-3	-3	-3	-3	-3	-3	-3	-3	-3	
71	Guildhall Cottage Income(est.£1000 per month)	-10200	-10756	-11700	-11700	-12000	-12000	-12000	-12000	-12000	
72	Flat 5a Rental Income(est. £900 per month)	-8340	-8660	-9300	-9300						No rent if office expands to top flat
73	SUB TOTAL	-6465	-4182	-604	25796	-3964	-3964	-3964	-3964	-3964	
74	Cemetery	<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
75	Business Rates	4441	4441	4750	4441	4441	4441	4441	4441	4441	
76	Water	144	173	150	150	175	175	175	175	175	
77	Waste collection		706	550	550	350	350	350	350	350	
78	Grounds Maintenance (Grass cutting and tree work)	18009	20613	23000	23000	25000	25000	25000	25000	25000	
79	Works and Maintenance (Paths, Fences, etc)	1357	-32	1000	500	500	500	500	500	500	Most covered by TMO now
80	Chapel	150	0	1000	500	15000	15000	15000	15000	15000	Roof replacement contingency
81	Cemetery Fees Income	-11435	-12000	-8000	-8400	-10000	-10000	-10000	-10000	-10000	

82	SUB TOTAL	12666	13901	22450	20741	35466	35466	35466	35466	35466	
83	Open Spaces	<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
84	General Maintenance	80	162	500	500	550	550	550	550	550	
85	St Marys Churchyard (Walls and trees)	322	857	500	500	3000	3000	3000	3000	3000	Remedial works to walls
86	Castle Meadow Maintenance	800	108	100	100	100	100	100	100	100	
87	Allotments income	-208	-200	-200	-200	-200	-200	-200	-200	-200	
88	SUB TOTAL	994	927	900	900	3450	3450	3450	3450	3450	
89	Precept and Income	<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
90	Bank Charges	98	104	100	180	250	250	250	250	250	
91	<i>Precept and Income</i>	-535280	-545986	-545986	-545986	-545986	-573285	-600584	-627884	-655183	To be adjusted when calculator received from SHDC
92	<i>Council Tax Grant (ended after 20/21)</i>	-10020									
	<i>Investment Interest</i>				-1200	-1500	-1500	-1500	-1500	-1500	
93	<i>Charity of Paige Adams RATE ABATEMENT</i>	0	0	-105000	0	-100000	-100000	-100000	-100000	-100000	To cover CH Annexe roof & windows cost
94	SUB TOTAL	-545202	-545882	-650886	-547006	-647236	-674535	-701834	-729134	-756433	
95	Community Development	<i>Actual 31st March 2021 YEAR END</i>	<i>Actual 31st March 2022 YEAR END</i>	Current Agreed budget	Expected year end	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	2023/2024 PROPOSED BUDGET	
96	S137 Grants	44168	52508	50000	50000	50000	50000	50000	50000	50000	
97	Skate Park		0	13200	13200	0	0	0	0	0	
98	Neighbourhood Plan/Planning	2595	3720	1000	3140	0	0	0	0	0	
99	Arts and Culture	5413	9500	31950	38342	26000	26000	26000	26000	26000	
100	Public Realm and Community Assets Projects	16564	22938	227865	85537	73700	73700	73700	73700	73700	
101	Heritage Support	0	0	0	0	0	0	0	0	0	
102	Climate Change/Green Travel	3986	2312	10000	10000	10000	10000	10000	10000	10000	
103	Public Toilets	11024									
104	Electric van purchase	14790									
105	TMO tools	461									
97	COVID-19	20566	0								
103	<i>Grant Funding/Project income</i>	-84500	-34370	-19585	-19585	0	0	0	0	0	
104	SUB TOTAL	£35,067	£56,608	£314,430	£180,634	£159,700	£159,700	£159,700	£159,700	£159,700	
	Project contingency - for example Elmhirst/Totnes Festival					£38,210	£65,509	£92,808	£120,108	£147,407	
105	TOTAL	-£187,711	-£47,985	£364,710	£175,487	£279,821	£279,821	£279,821	£279,821	£279,821	

Reserves impact	OPTION A	OPTION B	OPTION C	OPTION D	OPTION E
Reserves at the start of 2022/23	£705,308	£705,308	£705,308	£705,308	£705,308
Total estimated reserves as end of 2022/23	£529,821	£529,821	£529,821	£529,821	£529,821
Expected 2023/24 outturn	£279,821	£279,821	£279,821	£279,821	£279,821
Total estimated reserves as end of 2023/24	£250,000	£250,000	£250,000	£250,000	£250,000

Band D impact	Precept	Band D	change			
			p/year	p/month	p/week	p/day
Option A - no increase	£545,986.00	£186.57	0	0	0	0
Option B - 5% increase	£573,285.30	£195.90	£9.33	£0.78	£0.18	£0.03
Option C - 10% increase	£600,584.60	£205.22	£18.65	£1.55	£0.36	£0.05
Option D- 15% increase	£627,883.90	£214.55	£27.98	£2.33	£0.54	£0.08
Option E - 20% increase	£655,183.20	£223.88	£37.31	£3.11	£0.72	£0.10

2023 - 2024 - proposed	BUDGET	NOTES
PUBLIC REALM and COMMUNITY ASSETS PROJECTS	73700	Annual total allocation
Totnes Gardens	-2500	
Replacement plants and repairs to planters over the year	-1200	
Public Seating and benches	-10000	
Planting of flowers/beds/new planters	-10000	
Vehicle activated signage and other traffic calming measures	-50000	
TOTAL	0	

2023 - 2024 - proposed	BUDGET	NOTES
ARTS AND CULTURE	26000	Annual total allocation
Arts and event grants	-5000	
Christmas late nights	-13000	
Public art	-2000	
Bunting	-3000	
Christmas light switch on	-3000	
TOTAL	0	

2023 - 2024 - proposed	BUDGET	NOTES
COMMUNITY OUTREACH	35000	Annual total allocation
Civic Square Lights and Trees	-3000	
Additional lighting around Christmas - Rotherfold/plains/Sgarden	-3000	
New Christmas lighting contingency	-25000	
Totnes Directory Updates	-2000	
Defibrillator Pads/Servicing	-500	
Facebook/Comms	-500	
Community Consultation events/marketing material as required	-1000	
TOTAL	0	