

<b>Budget Planning - 2023/24</b>	<b>2023/2024 AGREED BUDGET</b>	<b>COMMENTS</b>
<b>Administration</b>		
Salaries and pensions for all staff	411865	
Staff Training, Travel and Expenses	3500	
Staff Recruitment	2750	
Phone and Broadband	3500	
Office Supplies	2300	
Photocopier	1600	
Subscriptions	4400	
Professional Fees	10000	
Insurance	29000	
Website and IT	7500	Expanding IT infrastructure to top flat
Office Equipment	15000	To include new TC signage, noticeboard and extended CCTV.
Van Maintenance	1325	
TMO Tools and Consumables	1650	
<i>Miscellaneous income</i>	0	
<b>SUB TOTAL</b>	<b>494390</b>	
<b>Civic and Democratic</b>		
Mayoral Allowance	450	
Civic and Mayoral Events (expenditure)	5750	
<i>Civic Events (income)</i>	0	
Civic Regalia	220	
Mayoral Travel and Expenses	300	
Councillor IT equipment	2500	Allow for 8 more ipads at £265 each + set-up
Councillor Training and Travel	1120	£70 x 16 Councillors
Elections	12000	
Community Outreach/Christmas	35000	
Councillor Allowances	7200	£450 x 16 Councillors
<b>SUB TOTAL</b>	<b>64540</b>	
<b>Tourism</b>		
Visit Totnes Marketing and event sponsorship	29500	
Other TIC expenditure (Postage,Uniform, Stationery etc)	275	

Bank Charges / Paypal	50	
Totnes Guide Map	6200	
<i>Totnes Guide Map advertising income</i>	-6500	
<i>Poster and Planter Advertising Income</i>	-500	
<b>SUB TOTAL</b>	<b>29025</b>	
<b>Guildhall</b>		
Cleaning	6500	Additional cleaning with upstairs flat
Building Maintenance	10000	To include work to convert flat
Business Rates	10000	Increased to include upstairs flat
Water	500	Increased to include upstairs flat
Utilities	25000	Expect large increase with energy prices increase & use of upstairs flat as offices
Equipment Maintenance	1320	
Wedding Licence renewals and marketing	1000	
<i>Admissions income</i>	-3000	
<i>Hire Income (weddings, etc)</i>	-3000	
<b>SUB TOTAL</b>	<b>48320</b>	
<b>Civic Hall</b>		
Cleaning and supplies	5500	
Feed in Tariff	2700	
Water	1500	
Utilities	12000	
Building Maintenance	60000	
Licences	70	
Misc & Marketing Civic Hall	750	
Equipment Maintenance	20000	Boiler contingency £15k
<i>Paige Adams Grant towards Caretaking, Cleaning and Management costs</i>	-33500	
<i>Feed in tariff income and Water refund income</i>	-6800	
<b>SUB TOTAL</b>	<b>62220</b>	
<b>Property Maintenance</b>		
Guildhall Cottage Maintenance	1000	
Property Management Fees	1140	
Eastgate Clock (Rent, Utilities and Maintenance)	400	Eastgate lease ends Sep 23. Only service and maintainance of clock required.

Museum Maintenance	5500	
<i>Museum Rent income</i>	-1	
<i>Eastgate Clock Rental</i>	-3	
<i>Guildhall Cottage Income(est.£1000 per month)</i>	-12000	
<b>SUB TOTAL</b>	<b>-3964</b>	
<b>Cemetery</b>		
Business Rates	4441	
Water	175	
Waste collection	350	
Grounds Maintenance (Grass cutting and tree work)	25000	
Works and Maintenance (Paths, Fences, etc)	500	Most covered by TMO now
Chapel	20000	Roof replacement contingency
<i>Cemetery Fees Income</i>	-10000	
<b>SUB TOTAL</b>	<b>40466</b>	
<b>Open Spaces</b>		
General Maintenance	550	
St Marys Churchyard (Walls and trees)	3000	Remedial works to walls
Castle Meadow Maintenance	100	
<i>Allotments income</i>	-200	
<b>SUB TOTAL</b>	<b>3450</b>	
<b>Precept and Income</b>		
Bank Charges	250	
<i>Precept and Income</i>	<b>-610253</b>	
<i>Investment Interest</i>	-1500	
<i>Charity of Paige Adams RATE ABATEMENT</i>	-100000	To cover CH Annexe roof & windows cost
<b>SUB TOTAL</b>	<b>-711503</b>	

<b>Community Development</b>		
S137 and Community Grants	<b>50000</b>	
Skate Park	<b>0</b>	
Neighbourhood Plan/Planning	<b>0</b>	
Arts and Culture	<b>26000</b>	
Public Realm and Community Assets Projects	<b>73700</b>	
Heritage Support	<b>0</b>	
Climate Change/Green Travel	<b>10000</b>	
<i>Grant Funding/Project income</i>	<b>0</b>	
<b>SUB TOTAL</b>	<b>£159,700</b>	
<b>TOTAL</b>	<b>£186,644</b>	