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# MINUTES FOR THE MEETING OF COUNCIL MATTERS

# MONDAY 12TH JUNE 2023 AT 6.30PM IN THE GUILDHALL

**Present:** Councillors B Piper (Chair), C Beavis, T Bennett, J Chinnock, J Hannam, J Hodgson, D Peters and E Price.

**Apologies:** None.

**In Attendance:** C Marlton (Town Clerk) and C Bewley (Finance, HR and Lettings Manager).

# 1. APOLOGIES FOR ABSENCE

The Chair read a statement about how the meeting would be conducted and recorded.

*The Committee will adjourn for the following items:*

PUBLIC QUESTION TIME

There were no members of the public present.

*The Committee will reconvene to consider the following items:*

**2**.  **CONFIRMATION OF MINUTES**

**To approve the minutes of 22nd May 2023 and update on any matters arising.**

The minutes were **AGREED** as an accurate record of the proceedings.

# 3. BUDGET MONITOR

**To consider the Budget Monitor including the reserves projection**

This was considered and unanimously **AGREED**. The Clerk updated on the comments line on the budget monitor and it was noted increased expenditure is likely needed on community consultation/strategic priority setting including the ‘Community Consultation’, which will be discussed at Town Matters Committee on 26th June.

**4. COMMUNITY GRANT APPLICATIONS**

**To review the Community Grant applications and make a recommendation to Full Council.**

To **RECOMMEND** to Full Council the allocation of the following grants under the Totnes Town Council Community Grant Applications June 2023:



# 5. DATE OF NEXT MEETING

**To note the date of the next meeting of the Council Matters Committee – Monday 10th July 2023 at 6.30pm in the Guildhall.**

Noted.

*The Committee will be asked to* ***RESOLVE*** *to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960. (CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)*

# 6. BANK STATEMENTS AND RECONCILIATIONS (Standing Item)

**To consider the bank statements and reconciliations for April (financial).**

These were reviewed for May (not April) and unanimously **AGREED**.

# 7. GREEN TRAVEL S106

**To consider the expenditure to date (staffing).**

The Green Travel expenditure update was noted.

# 8. STAFFING UPDATE

**For any general or urgent updates that required confidential sharing with Councillors (staffing) including:**

**a. To review Community Fundraiser recruitment.**

The update on the Comm fundraiser and difficulties with recruitment was noted - an item will be added to the next Council Matters agenda to identify how to proceed.

Catherine Marlton

Town Clerk

June 2023