

# **AGENDA FOR THE TOWN MATTERS COMMITTEE**

# **MONDAY 29TH JANUARY 2024 IN THE GUILDHALL**

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the lower Guildhall.

## You are hereby **SUMMONED** to attend the **Town Matters Committee** on **Monday 29th January 2024** at **6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

**Committee Members**: Councillors J Cummings (Chair), G Allen, J Chinnock, S Collinson, B Piper, E Price, N Roberts and L Smallridge.

### **WELCOME AND APOLOGIES FOR ABSENCE**

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

*The Committee will adjourn for the following items:*

### **PUBLIC QUESTION TIME**

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

*The Committee will convene to consider the following items:*

### **CONFIRMATION OF MINUTES**

To approve the minutes of 27th November 2023 and update on any matters arising. Document attached.

### **OPEN SPACE, SPORTS, RECREATION AND WELLBEING PLAN REVIEW**

To review the following sections of the Council’s Open Spaces, Sport Recreation and Wellbeing Plan (documents attached):

1. Amenity Green Space
2. Parks & Gardens
3. River

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### **EMERGENCY PLAN REVIEW**

To review the new communications and community preparedness sections in the Emergency Plan. Document attached.

### **ROAD MARKINGS**

To consider the visibility of road markings at junctions in the town. Cllr Collinson to give verbal update. Document attached – point 1 of relevance.

### **COMMUNITY AWARD TIMELINE**

To note the timeline for the 2024 Community Awards. Document attached.

### **DATE OF NEXT MEETING**

To note the date of the next meeting of the Town Matters Committee – Monday 25th March 2024 at 6.30pm.

Sara Halliday

Governance and Projects Manager

24th January 2024

### **USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.