



AGENDA FOR THE PLANNING COMMITTEE

MONDAY 19TH FEBRUARY 2024 IN THE GUILDHALL

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the lower Guildhall.

You are hereby **SUMMONED** to attend the **Planning Committee on Monday 19th February 2024 at 6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

Committee Members: Councillors T Bennett (Chair), G Allen, L Auletta, S Collinson, T Cooper, J Cummings, J Hodgson and L Smallridge.

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. CONFIRMATION OF MINUTES

To approve the minutes of 22nd January 2024 and update on any matters arising. Document attached.

3. PLANNING APPLICATIONS

To make recommendations on the following planning applications:

3a. 3995/23/FUL - Full planning application for the phased delivery of a mixed-use development comprising marine workshops (Use Class B2) and boat storage, offices (Use Class E), care home (Use Class C2), houses and apartments (Use Class C3), mixed commercial

uses (Use Class E) and associated infrastructure. Baltic Wharf Boatyard, St Peters Quay, Totnes, TQ9 5EW. See

<https://southhams.planning-register.co.uk/Planning/Display/3995/23/FUL>

3b. 3231/23/OPA - Outline application with some matters reserved for mixed use 8 Houses and three commercial units. Land At Ngr Sx797614, Nellies Wood View, Dartington. See <https://southhams.planning-register.co.uk/Planning/Display/3231/23/OPA>

3c. 0344/24/FUL - Proposed reverting 'Archway House' from a single house back to two cottages as it was previously arranged. Archway House, 4 South Street, Totnes, TQ9 5DZ. See <https://southhams.planning-register.co.uk/Planning/Display/0344/24/FUL>

3d. 0135/24/LBC – Listed building consent for minor internal works to fit out the existing premises to become a Childrens Hospice South West charity shop. First Floor, 57 High Street, Totnes, TQ9 5NP. See <https://southhams.planning-register.co.uk/Planning/Display/0135/24/LBC>

3e. 4130/23/FUL - Proposed installation of four opening roof windows to a building in a Conservation Area. The Forge, Collins Road, Totnes, TQ9 5PJ. See <https://southhams.planning-register.co.uk/Planning/Display/4130/23/FUL>

3f. 0063/24/LBC - Listed Building Consent for front elevation repairs, roof covering & 3 No windows replacement. 2 Seymour Lodge, Bridgetown Hill, Totnes, TQ9 5BA. See <https://southhams.planning-register.co.uk/Planning/Display/0063/24/LBC>

3g. 0081/24/HHO - Householder application for replacement of existing boundary fence with hazel hurdle boundary fence. Seymour Terrace, Bridgetown, Totnes, TQ9 5AQ. See <https://southhams.planning-register.co.uk/Planning/Display/0081/24/HHO>

4. BALTIC WHARF S106 FOR TRAVEL

To consider travel/transport projects for S106 funding from Phase 2 of the Baltic Wharf development and make a recommendation to Full Council. Document attached.

5. TRAFFIC AND TRANSPORT FORUM

To note the minutes from the Traffic and Transport Forum Annual General Meeting held on 31st January 2024 including the recommendation under item 10 (Totnes to Buckfastleigh cycle link) and make a recommendation to Full Council. Documents attached.

6. PARISH PATHS PARTNERSHIP

To note the annual Parish Paths Partnership return for footpaths and bridleways in Totnes. Document attached.

7. EVENTS ON SOUTH HAMS DISTRICT COUNCIL LAND

To note the following event taking place on South Hams District Council land (no document):

- a. Teignbridge Trotters Totnes 10K Event, Sunday 4th August 0700-1530hrs, Borough Park.

8. DATE OF NEXT MEETING

To note the date of the next meeting of the Planning Committee – Monday 18th March 2024 at 6.30pm in the Guildhall.

S Halliday

Governance and Project Manager

14th February 2024



DRAFT MINUTES FOR THE PLANNING COMMITTEE

MONDAY 22ND JANUARY 2024 IN THE GUILDHALL

Present: Councillors L Auletta (Chair), T Cooper, J Cummings (from 1835), J Hodgson (from 1840) and L Smallridge.

Apologies: Cllrs Allen, Bennett and Collinson.

In Attendance: Member of the public, Cllr Beavis, S Halliday (Governance and Projects Manager).

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Council.

Cllr Auletta read out a statement about how the meeting would be conducted and recorded.

The apologies were accepted.

The Committee will adjourn Standing Orders for the following items:

PUBLIC QUESTION TIME

The Chair of the Traffic and Transport Forum invited all Councillors to attend the AGM on 31st January in the Guildhall, and will send on information which can be emailed out.

The Committee reconvened Standing Orders.

2. CONFIRMATION OF MINUTES

To approve the minutes of 18th December 2023 and update on any matters arising.

The minutes were approved as an accurate record of proceedings. There were no matters arising.

3. TREE WORKS APPLICATIONS

To make recommendations on the following tree works applications:

3a. 4034/23/TCA - T1: Oak - Reduce 1x primary limb by 2 metres to appropriate subsidiary branches back to boundary, remove lower secondary limb & reduce upper secondary limb by 1-2 metres (see image) to clear from adjacent property to the West. Totnes Castle, Castle Street, Totnes, TQ9 5NU.

Support

And to note (Totnes Town Council application):

3b. 0040/24/TCA – T1: Magnolia - reduce the crown on the south side by up to 1.5m, there is evidence of previous maintenance & we will go back to this & no further, this is to remove the encroachment onto neighbouring property & T2: Sweet Bay - Prune bush on all sides by up to 1m. This bush is blocking light to a window also remove suckers coming off the bay & T3: Holly Bush - Prune bush on all sides by up to 1m - this bush is blocking light to a window & T4- T6: Buddleia -

Prune bush on all sides by up to 1m & T7: Bay - Prune bush on all sides by up to 1m remove all suckers & T8: Hazel- Prune bush on all sides by up to 1m. St Mary's Church, High Street, Totnes. Noted.

4. PLANNING APPLICATIONS

To make recommendations on the following planning applications:

Note: Cllrs Allen and Hodgson observes and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.

4a. 4021/21/VAR - READVERTISEMENT (revised plans) Application for variation of condition 2 (approved drawings) of planning consent 4165/17/FUL. Development site at SX 809597, Steamer Quay Road, Totnes.

Object. The concerns raised by the Committee in January and May 2023 still stand, namely:

- Overmassing of the site in the revised extension plans which seem too significant a change to be a variation to an application that has expired in terms of the volume of the building (rather than footprint), and the Committee would suggest that a new application is submitted given timing and the scale of the changes applied for.
- Flood risk.
- Car Parking – there are very few spaces (19) provided for the number of staff and visitors which will exacerbate parking on neighbouring residential roads.
- Design – the building will look very monolithic from the river which is a tourist access point to the town (contrary to DEV20 Place shaping and the quality of the built environment). The previous stepping down of the top storey at the South Eastern end towards Paradise Walk was critical to ensuring that the building form responded to its landscape context, this has now been lost.

On reviewing the latest variations to revised plans, the Committee also has concerns about:

- Façade Treat – appears fussy and incoherent in appearance.
- Fencing – the Committee understands the requirement of the high fence to ensure the safety of residents but is concerned that running alongside the existing Paradise Walk footpath in its entirety is detrimental to the public realm. Could the fence return to the side of the building to enclose the resident's garden, thereby lessening the impact?
- Lack of a revised hydrology report to address the lowering of the building and additional excavation required.
- NHS provision – how the overstretched local NHS provision in the town will bear the additional pressure brought on it by this facility.

4b. 4115/23/FUL - Creation of a new 1 bedroom, 2 storey terraced dwelling by subdividing the existing house and garden and adding a single storey extension to the south. 29 Pathfields, Totnes TQ9 5TZ.

Comment - No objection in principle, but the Committee would like to see a condition that the new dwelling is used as long-term housing rather than as a holiday accommodation business.

4c. 4111/23/LBC & 3999/23/HHO – Listed Building Consent and Householder application for extensions, renovations and alterations including conversion of existing double garage (which historically was a cottage) into ancillary domestic accommodation with associated link extension linking the accommodation into the existing main house. New potting shed extension on the rear

of the existing viney. Other minor renovations and alterations. Wrinklehorn, Bourton Lane, Totnes, TQ9 5JF.

Support. The Committee is appreciative that its concerns have been sensitively addressed.

4d. 3987/23/HHO - Householder application for first floor extension & conversion of garage into habitable accommodation. Oak Tree Cottage, Weirfields, Totnes, TQ9 5JS.

Comment – don't object in principle but the Committee has concerns about the flat roof over the former garage and how this fits visually with the existing pitched roof of the house.

4e. 3963/23/HHO - Householder application to convert detached garage into a home office with shower room. 10 Sparrow Road, Totnes, TQ9 5PR.

Comment – the Committee would wish the building to be ancillary to the main dwelling. As the garage structure is close to the road and to maintain the streetscape, the Committee would suggest the use of wooden shutters to conceal the glass door and window on the front elevation.

4f. 3769/23/FUL & 3770/23/LBC - Listed Building Consent for amalgamation of flat 1 & 2 into one dwelling, associated internal reconfiguration & creation of first floor garden terrace. Flat 1 & 1a Plymouth Road, Totnes, TQ9 5PH.

Comment – the Committee would ask the Heritage Officer to consider the following:

- Concerns about the removal of the chimney stack and how this will affect the visual appearance of the terrace [Totnes Neighbourhood Plan policy En3: Historic and Built Character].
- Concerns about the removal of walls on the ground and second floor which is a loss of the original plan form in a listed building [Totnes Neighbourhood Plan policy En3: Historic and Built Character].
- Loss of sunlight and privacy to the neighbouring property through the creation of a roof terrace – consider a translucent screen rather than the proposed slatted railings.
- The Committee does not object to fewer subdivisions on the rear windows.

4g. 3580/23/FUL - Change of use of former bakery to residential dwelling and associated conversion works including demolition and rebuild of existing rear extension and construction of new rear canopy. The Old Bake House, South Street, Totnes, TQ9 5DZ.

Support.

4h. 3996/23/FUL - Change of Use to 3no apartments with parking. Cocos Nursery, Station Road, Totnes, TQ9 5JR.

There was a vote to suspend Standing Orders to allow Cllr Beavis to speak. Cllr Beavis asked about the loss of potential employment space. The Committee came back into Standing Orders.

Comment – regret the loss of employment space but do not object to the proposed conversion.

It being 2010hrs, the Committee voted to extend the meeting by 20 minutes.

4i. 2689/23/LBC - Listed building consent for partial demolition of chimney stack extension & repair to remaining stack & bell tower. Bowden House, Totnes, TQ9 7W.

Support.

4j. 4131/23/FUL - Proposed installation of roof-mounted photo-voltaic panel array, repointing of existing stone wall finishes & works to existing door & window joinery. The Forge, Collins Road, Totnes, TQ9 5PJ.

Support.

4k. 3960/23/LBC - Listed Building Consent for "Phase 1" replacement of windows & façade finishes. 29 High Street, Totnes, TQ9 5NP.

Support, but not without with concern that some work appears to have begun prior to consent being received (stripping of slates and replacement windows).

4l. 4091/23/LBC - Strip and reinstate natural slate roofs to lean to, replacement of guttering and downpipes. Angel Yard Cottage, South Street, Totnes, TQ9 5DZ.

Support.

5. CASTLE STREET RESTRICTIONS

To reconsider the problem of large vehicle damage to properties on Castle Street and any recommendation to Full Council on the signage proposal.

Cllr Hodgson explained that in her County Councillor capacity she has been asked about the town's view on additional signage for height and width restrictions on Castle Street, and the limitations of Devon Highways to replace or install bollards.

It was **AGREED** that the new signage is appropriate, but that it is needed lower down Castle Street before/on the junction with North Street which would give any oversize vehicles the facility to turn around in the car park. However, it was felt that this won't solve the ongoing problem of drivers ignoring signs.

6. PENINSULA TRANSPORT STRATEGY CONSULTATION

To consider the Peninsula Transport draft transport strategy and make a recommendation to Full Council [consultation closes on 5th February].

Cllr Auletta updated on a Peninsula Transport webinar that she had attended and explained the comments as drafted. To **RECOMMEND** to Full Council that the Council submits the following responses to the questionnaire:

[Note: questionnaire response options are: strongly support, support, neutral, oppose, strongly oppose]

Q1. What do you think of the Peninsula Transport Strategy? Neutral

Q2. When considering transportation needs, to what extent do you support the four priority outcomes set out in the strategy?

- Easier Journeys. Support
- Going Electric. Strongly support
- A Connected Peninsula. Support
- Completing the Transport Network. Strongly Support

Q3. When considering how Peninsula Transport delivers the strategy to 2030, to what extent do you support the proposals set out under each area of transport?

- Walking and Wheeling. Strongly support
- Bus and Coach. Strongly support

- Rail. Strongly support
- Electric Vehicle Infrastructure. Strongly support.
- Roads. Strongly support.
- Airports and Ports. Oppose
- Digital, Technology and other Enablers: EV demand forecasting, carbon quantification and other technical support to local authorities. Neutral
- Digital, Technology and other Enablers: delivery of pilot schemes in freight and rural mobility. Strongly support.

Q4. Looking at the challenges, priority outcomes and proposals, is there anything that you feel is missing from the Transport Strategy? Please let us have any comments on other areas or themes that Peninsula Transport should be focussing on (100 words)

The SRN is not extensive within the South Hams and the MRN route network, which is therefore critical in maintaining good transport links, is inconsistent in quality/capacity. Torbay has a population of approx 125,000 - links towards Exeter have been enhanced recently, those towards Plymouth have not. Improvements to the A385 through Totnes need to be prioritised. The A385 is a heavily trafficked route causing negative impacts to both users of the road and the amenity of the town. Page 22 of the Economic Connectivity Study Technical Report indicates the A385 as having only 10,000 vehicles AADF, but the DfT figures shows that the bridge in Totnes actually carries 21,000 vehicles. There is a morning rush hour of commuting traffic between Torbay and Plymouth, and in the opposite direction in the evenings. The section of A385 within Totnes needs to be improved: junctions need redesigning to smooth traffic flows (reducing congestion and pollution within the AQMA) and to lessen severance across the A385 (thus enhancing active travel options within Totnes and neighbouring villages).

Q5. Do you have any comments on the draft Peninsula Transport Strategy? (250 words)

With limited funding it is important to ensure that smaller road schemes - tweaking what is there - are considered as high a priority as large infrastructure schemes.

There is insufficient emphasis on sustainable local travel - more cycle routes could be provided adjacent to existing roads with farmers compensated for a loss of field margins and the planting of additional hedgerows through DEFRA's ELM scheme. Joined up working with landowners is needed.

The officer will discuss with the Clerk how Council consideration of this recommendation can be considered in order to meet the consultation deadline.

7. DATE OF NEXT MEETING

To note the date of the next meeting of the Planning Committee – Monday 19th February 2024 at 6.30pm in the Guildhall.

Noted.

The meeting closed at 8.30pm

Sara Halliday
Governance and Projects Manager
January 2024

ITEM 4 – S106 REQUEST FOR BALTIC WHARF

In June 2023 Totnes Town Council officers were asked by Devon Highways for ideas for S106 projects that could be funded from housing developments in Totnes. DCC Highways officers have been in touch again (February 2024) following the submission of the full application for Phase 2 of the Baltic Wharf development and S106 funds (the value is not yet known or confirmed) for proposed transport projects only. As in 2023, engaging in conversations about potential S106 funding does not suggest Council or officer support or objection to the application and therefore is not a pre-determination of the Council's position on an application before it has gone to Committee for comment. To date officers have declined to formally comment so as not to prejudice the planning application process.

In October 2023 Full Council adopted the Traffic, Transport & Pedestrian Policy, appendix B of which details current and potential schemes, projects and issues which it was hoped would help in identify suitable projects for S106 funding. DCC Highways have been sent a copy of this policy to see if, in their professional view, any of the projects and schemes identified are deemed to be in the proximity of/significantly impacted by the development that would enable any S106 funds to be allocated to them. However, the town council officer view is that few of the schemes listed would fall within the scope for S106 funding linked to the Baltic Wharf development, hence the request for a view from DCC Highways.

By way of background, there was an S106 legal agreement drawn up at Phase 1 for the whole development site – this was for £500K, £150K in Phase 1 and £350K for Phase 2, with various complex trigger points for payment in Phase 1. In the past week DCC Highways has updated that the developer has said the S106 must be justified and re-calculated – which has been checked with DCC legal team - and the developer can legally request this. DCC Highways have therefore started conversations with the developer on S106 for Phase 2, and have started talks with Bob the Bus including the developer (there is reference to Community Transport in the Phase 2 travel plan). Part of the Phase 1 of the development had an EV car sharing scheme, and with Co Cars going into administration an alternative provider of the service is being sought by the Baltic Wharf management company.

An idea from officers for Phase 2, is that the S106 (which was assumed to be circa £300K, now to be confirmed) is requested to be paid over 10 - 15 years, to be used for transportation improvements and soft travel plans, which could potentially cover some professional support for the Traffic and Transport Forum to pursue its work and develop projects and perhaps an extension of community transport provision by Bob the Bus which would give some security of income. But with the developer requesting that the S106 is recalculated, we are unsure of what funds may be forthcoming or viewed as legitimate spend on travel/transport projects.

What is Section 106 (S106)?

Section 106 of the Town and Country Planning Act 1990 allows a local planning authority to enter into a legally-binding agreement or planning obligation with a landowner as part of the granting of planning permission. The obligation is termed a section 106 agreement.

These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They can be used to support the provision of services and infrastructure such as highways as in this case (and also recreational facilities, education, health and affordable housing but these will be subject to separate agreements).

Traffic & Transport Forum AGM

AGM Notes

1. Introductions

Those Present: GB (chair) Cllrs Auletta, Presswell, Hodgson, Cummings, Collinson, Beavis, Cooper, Bennett and Roberts; plus PW, MC, VC, CE, RS, CP, RM, HC, AF (7:30pm)

Apologies: GE, SG and JF.

Note keeping: LB

Note of sincere thanks was unanimously agreed to MH for all the work she did with this group when she was in the role of Sustainability Officer.

What is the Forum and Steering Group?

GB summarised the role and workings of the Forum and the Steering Group, and noted the circulated Terms of Reference with their Values of 'Respectful', 'Partnership', and Progress'.

2. Minutes of previous AGM

- Agreed
- No matters arising

3. Report from the Chair

The following items have been reported to the Council Matters Committee, and to the Planning Committee.

- a) The Traffic, Transport and Pedestrian Policy has been updated with its 'hotspots' map showing problem areas in Totnes. This will provide a point of reference for the assessment of Planning Applications, including future funding opportunities. Specific urgent highway problems can be reported to DCC by following this link: https://www.devon.gov.uk/roads-and-transport/report-a-problem/map/map_src/drm/
- b) Significant traffic & transport challenges from planned developments across Torbay have been identified. Concerns have been highlighted to Peninsula Transport and lobbying is being carried out to address these concerns.
- c) The Green Travel Guide has been published and is now available on-line at: <https://www.totnestowncouncil.gov.uk/wp-content/uploads/2024/01/Green-Travel-Guide-2024.pdf>

Looking ahead, each of these have important work demands:

- a) **For the Traffic, Transport and Pedestrian Policy:**
 - Work on accessibility map layer for kerbs, feint lines etc.
 - Review Appendix B of the Policy – potential projects and identifying funding for them.
 - Respond to Planning Applications which will impact on Traffic & Transport e.g. the Baltic Wharf development.
- b) **For 'Peninsula Transport':**
 - Campaign for funding to address Totnes traffic problems from the planned growth of Torbay and Plymouth Freeport.
 - Respond to the On-Line Consultation on the Peninsula Transport Strategy,
- c) **For Green Travel Guide:**
 - Ensure people with disabilities are supported
- d) **Open Spaces, Sports, Recreation and Wellbeing Review:**
 - Identify Greenways that are important for walking and cycling to feed into TTC and SHDC strategies.

4. Meetings - Minimise duplication, maximise capacity/performance.

A new programme of meetings was agreed as set out in Agenda Item 9.

5. Election of Steering Group Members

Councillors (max 4: 2TTC, 1SHDC, 1DCC)			
Group Name	Nominee	Proposed by	Approved
TTC	Cllr Auletta	Self	Y
TTC	Cllr Cummings	Self	Y
SHDC	Cllr Presswell	Self	Y
DCC	Cllr Hodgson	Self	Y
Local Residents (max 5: from different parts of town, 1 per area)			
Kingsbridge Hill Resident and Kingsbridge Hill Area Residents Association representative	VC	Self	Y
High Street Resident	PW	Self	Y
Plymouth Rd/Follaton Resident	GE	Self	Y
Baltic Wharf Resident	AF (Agenda 10)	Self	TBC by Strg Grp
Vacant	Vacant		
Key Sectors (max 5: education, disability, cycling, walking, health etc)			
Inclusive Totnes	Cllr Sarah Collinson	Self	Y
Education	Cllr Tim Bennett	Self	Y
Cycling	HC	Self	Y
Vacant – TQ9 P’ship?	Vacant – TQ9 Partnership?	Enquiries to be made	
Vacant	Vacant		
Community Groups (max 5: Bob the Bus, Bike Hub, Transition Town, etc)			
Totnes Ramblers	GB	Self	Y
Bob the Bus	SG	Self	Y
Bridgetown Alive	RM	Self	Y
Transition Town	G E-D?	Pending confirmation	TBC
Vacant	Vacant		
Surrounding Villages (max 5)			
Dartington	Cllr Nick Roberts	Self	Y
Vacant (4)	Vacant(4)	Enquiries to be made	
Businesses (max 5: 1Chamber, 2Independent, 1Ind’ Est’, 1 Market)			
Chamber of Commerce	MC	Self	Y
Independent Traders: High St, Fore St, Narrows	Vacant Vacant		
Industrial Estate	Vacant		
Market Traders	VW	Self	Y

Action:

- LB to share the minutes of this group with local parishes.

6. Election of Chair and Vice Chairs

	Nominee	Proposed	Seconded	Agreed
Chair	Graham Bennett	VW	Cllr Sarah Collinson	Y
Vice Chair	Cllr Luisa Auletta	Cllr Anna Presswell	VW	Y
Vice Chair	Cllr Anna Presswell	GB	Cllr Luisa Auletta	Y

End of AGM

7. Changing Context

a) Cllr Auletta's Report

- The TTF has been given the Greenways section of the TC's Open Space Sports and Recreation policy document to review. It is important that TTC updates relevant policies before the Plymouth / South Hams Joint Local Plan is updated to maximise on S106 funding as and when it becomes available.
- TTC hope to access Levelling Up Funding via the Peninsula Transport Sub-national Transport Body to carry out improvements to the A385 as it passes through Totnes. A response to the PT's current strategy consultation will be produced to highlight the issues facing Totnes due to the lack of investment in the A385.
- Currently, the Peninsula connectivity map does not identify the A385 as part of the strategic spine. The ECS Technical Study states that the number of vehicles using the A385 is approx 10,000 vehicles per day. However the Department for Transport's traffic counts on the Totnes railway bridge - show levels to be 21,000 vehicles average annual daily flow. This will only get worse as the population growth for Torbay is estimated at 12%.
- Investment is needed in Totnes to improve junctions to smooth traffic flow on the A385 whilst decreasing severance by improving pedestrian and cycle links across the main road.

SC commented that LA and GB should seek meetings with individuals at PT to share this information before anything is signed off. Don't just wait for the deadline.

Action: Individuals can respond to the Peninsula Transport Strategy consultation which can be found here:

<https://www.peninsulatransport.org.uk/peninsula-transport-strategy-consultation/>

The draft text for the TTC response, to be considered for adoption by the February Full Council meeting can be found here for reference (see page 16): <https://www.totnestowncouncil.gov.uk/wp-content/uploads/2024/01/Full-Council-Papers-5-Feb-24.pdf>

b) Cllr Presswell's Report

- A behaviour change study is taking place at SHDC to identify the barriers to cycling such as logistics, safety etc.
- A Local Cycling and Walking Infrastructure Plan is being developed in South Hams, which has identified 29 Cycling routes. These will be audited and plans put in place to overcome barriers. This should be complete by March 24 at which point, the findings will be shared with the public in a consultation. The most deliverable improvements will then be identified, for implementation by March 25.

c) Cllr Hodgson's Report

- Budget constraints are preventing progress in many areas.
- Potholes are increasing due to flooding, larger, heavier vehicles on the roads and sub-standard attempts to repair holes by contractors in the past.
- Moving forward DCC hope to work more collaboratively with Town and Parish Councils.
- Active Travel routes – The plans to create a route going through Littlehempston is looking more positive.
- There are fewer bus routes but since Covid, far fewer people are using busses, so people need to 'use it or lose it'.

SC asked if DCC might be able to make more use of their resources if they look at potholes from the perspective of pedestrians rather than drivers.

8. **Review for the Future**

the intention for the Steering Group's first meeting is to review how we work and where we should focus our attention in the year ahead. This will include Appendix B and matters raised in the Chair's Report.

9. **2024 Meetings**

31 January - AGM
Early March - Steering Group Working Meeting
24 April - Forum (1 topic, receive issues), break, Steering Group
June – if needed Steering Group Working Meeting
31 July - Forum (1 topic, receive issues), break, Steering Group
Early October – if needed Steering Group Working Meeting
31 October - Forum (1 topic, receive issues), break, Steering Group

10. **Wrap up**

- **Baltic Wharf Planning application**

AF, who is working to support action by local residents to object to the current plans at Baltic wharf, shared some of his findings. Of note to this group is the increase in traffic to the area which has 324 parking spaces included in the proposal.

Action: Members have been asked to submit comments on the plans for this proposal. Further information will be circulated.

- **Request from JF for letter of support.**

- The meeting agreed to **RECOMMEND** to Full Council that a letter of support is issued to John Forte for the proposed Totnes to Buckfastleigh cycle trail. Please see proposed wording below.

"As recommended by the Traffic and Transport Forum, Totnes Town Council wishes to confirm our support for the proposed Totnes to Buckfastleigh cycle link.

This proposal is in accordance with TTC's Traffic Transport and Pedestrian Policy (section 8.4, and Appendix B), and is to be included in our yet to be adopted refreshed OSSRW Policy.

The proposed link supports Council's desire to increase active travel and to encourage actions that mitigate the climate emergency."

Could we make sure that this recommendation is minuted accordingly?

22 January 2024

Report to Planning Committee

For circulation due to high pressure on time at meeting.

- From Graham Bennett, Chair of the Totnes & District Traffic & Transport Forum – the Consultative and Advisory Partnership, which reports to the Council's Planning Committee
- The Committee is asked to note the Forum's work and the Forum's AGM on 31 January, to which all are welcome.

Three examples which show the breadth of our work:

- 1.** The Planning Committee has adopted the Forum's updated Traffic, Transport and Pedestrian Policy, with its 'hotspots' map showing problem areas in Totnes. This Policy will provide a point of reference for the assessment of Planning Applications, including future funding opportunities. At the Council Matters Committee on 15 January, Cllr Chinnock mentioned difficulty experienced by people with visual impairment due to faint road markings. The Forum's wish to add a layer to the hotspots map to show accessibility issues such as dropped kerbs was mentioned, and it would be good for faint road markings to be considered for inclusion in that assessment. In the meantime the following link can be used to report specific concerns direct to Devon County Council: https://www.devon.gov.uk/roads-and-transport/report-a-problem/map/map_src/drm/
- 2.** We have identified significant traffic & transport challenges from planned developments across Torbay – the population of which is bigger than Exeter in the winter, but nearly as big as Plymouth in the summer. 'Peninsular Transport' advises government on regional transport priorities for investment; so, working with Jacqi as our DCC Councillor, we are engaging with Peninsular Transport to highlight our concerns and to seek their support in addressing them. Luisa's high quality work on this is to be commended.
- 3.** For use by residents and visitors, an updated Green Travel Guide has been published now available on-line at:
<https://www.totnestowncouncil.gov.uk/wp-content/uploads/2024/01/Green-Travel-Guide-2024.pdf>

In Conclusion

- The Committee is asked to note this report, plus the invitation to the Forum AGM on 31 January.

Parish Paths Partnership Survey Form

1	2	3	5	6	7	8	9
Parish	Status	Number	Length (m)	Date of Inspection	Pass / Fail	Reason for Failing (use Condition Codes)	Works Needed
Totnes	Footpath	1	710	1/13/2024	P		None
Totnes	Footpath	2	1230	1/13/2024	P		None. Minor cut back of vegetation. The gate at the N end has no latch.
Totnes	Footpath	3	440	1/13/2024	F	Path across 2 fields not re-instated by farmer. 4 of the new gates don't close properly	Both problems were reported previously and have been logged on DCC website. The contractor who installed gates should make them good. The farmer is a regular offender and firm action is required.
Totnes	Footpath	4	280	1/13/2024	P		None. Minor cut back of vegetation
Totnes	Footpath	5	1400	1/13/2024	P		None
Totnes	Bridleway	6	730	1/13/2024	P		None
Totnes	Bridleway	7	840	1/13/2024	P		Path surface is in poor condition. OK for walkers but not for cyclists
Totnes	Footpath	9	30	1/13/2024	P		None
Totnes	Footpath	10	50	1/13/2024	P		None
Totnes	Footpath	11	40	1/13/2024	P		None
Totnes	Footpath	12	210	1/13/2024	P		None
Totnes	Footpath	13	30	1/13/2024	P		None
Totnes	Footpath	14	60	1/13/2024	P		None
Totnes	Footpath	15	80	1/13/2024	P		None
Totnes	Footpath	16	30	1/13/2024	P		None
Totnes	Footpath	17	1280	1/13/2024	P		A couple of small stretches by the river still in need of repair, not urgent
Totnes	Byway	20	810	13/1/124	P		None
Totnes	Footpath	20	230	1/13/2024	P		None
Totnes	Bridleway	21	500	1/13/2024	P		None
Totnes	Byway	22	390	1/13/2024	P		None
Totnes	NCR	28	?	1/13/2024	P		None