

**MINUTES FOR THE MEETING OF TOTNES TOWN COUNCIL**

**MONDAY 4TH MARCH 2024 IN THE GUILDHALL**

## Present: Councillors E Price (Chair), G Allen, L Auletta, C Beavis, T Bennett, J Chinnock, S Collinson, T Cooper, J Cummings, J Hannam, J Hodgson, D Peters, B Piper, A Presswell and L Smallridge.

Apologies: Cllr N Roberts.

## In Attendance: Members of the public, District Cllr Birch and C Marlton (Town Clerk).

### **1. WELCOME TO ALL ATTENDING AND OBSERVING**

### **2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS**

**To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.**

The apologies were received and agreed unanimously. There were no updates to declarations of interest.

***The Committee will adjourn for the following items:***

**Reports from County and District Councillors.**

1. **County Cllr Hodgson**
2. **District Cllr Allen**
3. **District Cllr Birch**
4. **District Cllr Presswell**

*It was* ***RESOLVED*** *to suspend standing orders.*

a. County Cllr (C Cllr) Hodgson was present and updated on: parking of cars near schools; installation of a bollard in Castle Street; and the impact of roadworks on the town.

b. District Cllr Allen was present and had emailed a report over the weekend, including information on Marmot work.

c. District Cllr Birch had circulated a report and thanked the Council for their comments on the Baltic Wharf planning application. Councillors asked about: the process that South Hams District Council (SHDC) uses for agreeing S106 contributions; and why SHDC does not use the Community Infrastructure Levy (CIL).

d. District Cllr Presswell had circulated a report and updated on work around the lack of NHS dental provision in Totnes.

*The Council reconvened.*

**3. CLERK’S REPORT (Standing Item)**

**To note the Clerk's Report for February 2024 (general updates and correspondence).**

Noted.

### **4. CONFIRMATION OF MINUTES**

**To approve and sign the minutes of the following Meeting:**

***(Please note confidential minutes can be agreed but any discussion must be held in Part 2)***

**a. Full Council 5th February 2024.**

It was **RESOLVED** by majority to approve and sign the minutes.

**To note the following minutes:**

**b.** **Council Matters Committee 12th February 2024.**

Noted.

**c. Planning Committee 19th February 2024.**

Noted.

### **5. CONSIDERATION OF ANY MATTERS ARISING**

**To consider any matters arising from the Minutes and to approve any recommendations from Committees:**

***(Please note confidential minutes can be agreed but any discussion must be held in Part 2)***

**a. Full Council 5th February 2024.**

No matters arising.

**b. Council Matters Committee 12th February 2024.**

Item 6a. Council Grants - It was **RESOLVED** that the revised Council Grants Policy is adopted.

**c. Planning Committee 19th February 2024.**

Item 4. Baltic Wharf S106 for Travel – It was **RESOLVED** by majority that the Council:

• Emails Devon County Council (DCC) Highways and SHDC to confirm it is withholding a response on S106 contributions until the planning application is determined.

• Requests a structured discussion with SHDC about S106 and CIL. DCllr Birch will take this forward.

• Emails SHDC and DCC Highways with concerns about the traffic data used in the planning application which records lower vehicle movements than the TRICS data; and

• Notes the Town Council’s support and endorsement of the note produced by the Traffic and Transport Forum Chair, which will be submitted to DCC and SHDC after the planning application has been determined.

Item 5. Traffic and Transport Forum – It was **RESOLVED** that the Council writes to Sustainable Staverton in support of the Totnes to Buckfastleigh cycle link.

### **6. STRATEGIC PLAN 2024-27**

**To consider the draft Strategic Plan for 2024-27.**

It was **RESOLVED** by majority to approve the Strategic Plan 2024-29 as drafted.

### **7. COMMUNITY DEVELOPMENT BUDGET**

**To consider the detailed breakdown of the Community Development Budget for financial year 2024/25.**

It was **RESOLVED** to approve the Community Development Budget as follows:

|  |  |
| --- | --- |
| **AGREED COMMUNITY DEVELOPMENT BUDGET** | **£194,00** |
| **ENVIRONMENT** |  |
| Remaining S106 funding for Green Travel | £3,095 |
| Totnes Gardens | £3,000 |
| Sub-Total | £6,095 |
| **ECONOMY** |  |
| Nil at this time | £0 |
| **COMMUNITY** |  |
| Grant Funding – an initial round open to all projects with a priority for those working in partnership with other groups | £25,000 |
| Christmas Lights Switch On Event | £3,000 |
| Christmas Late Nights | £14,000 |
| Christmas Tree, erection of lights and cross street repair | £15,000 |
| Newsletters, publicity and Annual Town Meeting | £3,000 |
| Defibrillator pads and servicing | £500 |
| Sub-Total | £60,500 |
| **TOTAL ALLOCATED** | **£66,595** |
| Remainder to be allocated as ‘Strategic Plan and Council Priorities’ for future detailed allocation | £127,405 |

### **8. DEVON-TORBAY DEVOLUTION DEAL CONSULTATION**

**To consider a Council response to the** **Devon and Torbay Devolution Deal consultation (deadline for responses 24th March 2024).**

It was **RESOLVED** to delegate authority to the Council Matters meeting to respond to this consultation by way of a letter. Councillors were asked to individually respond to the online survey.

### **9. ALCOHOL PUBLIC SPACE PROTECTION ORDER CONSULTATION**

**To consider South Hams District Council Alcohol Public Space Protection Orders consultation for areas in Totnes (deadline for responses 19th March 2024).**

It was **RESOLVED** to request that the current Alcohol Public Space Protection Orders for Totnes are maintained.

It was **AGREED** to extend the meeting by 20 minutes.

### **10. MARTYN’S LAW STANDARD TIER CONSULTATION**

**To consider a Council response to the Terrorism (Protection of Premises) Bill, also know as ‘Martyn’s Law’, Standard Tier Consultation (deadline for responses 18th March 2024).**

It was **RESOLVED** to respond to the consultation expressing extreme concern about the work involved in implementing these measures.

**11. LIST OF MEETING DATES** **AND COMMUNICATIONS POINTS**

**To note a list of upcoming meeting dates, including a revised calendar of meeting dates, and Council communications points.**

Noted.

### **12. NEXT MEETING**

**To note the next meeting date of Monday 4th March 2024, 6.30pm public session, 7.00pm formal meeting in the Guildhall.**

Noted.

*The Council will be asked to RESOLVE to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

### **13. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item)**

**To consider any recommendations or matters arising that are considered confidential in nature.**

No recommendations.

### **14. ELMHIRST PROJECT (Standing Item)**

**To consider any update on the Elmhirst Site project (commercially sensitive).**

It was **AGREED** that if further discussion is required to place the matter of the Art Foundation Course on the Town Matters Agenda.

The meeting closed at 9.45pm.

Cllr Emily Price

Chair