

# **AGENDA FOR THE TOWN MATTERS COMMITTEE**

# **MONDAY 29TH APRIL 2024 IN THE GUILDHALL**

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the lower Guildhall.

## You are hereby **SUMMONED** to attend the **Town Matters Committee** on **Monday 29th April 2024** at **6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

**Committee Members**: Councillors J Cummings (Chair), L Auletta, J Chinnock, S Collinson, A Presswell, E Price, N Roberts and L Smallridge.

### **WELCOME AND APOLOGIES FOR ABSENCE**

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

*The Committee will adjourn for the following items:*

### **PUBLIC QUESTION TIME**

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

*The Committee will convene to consider the following items:*

### **CONFIRMATION OF MINUTES**

To approve the minutes of 25th March 2024 and update on any matters arising. Document attached.

### **ELECTION OF CHAIR AND DEPUTY**

To:

a. Make a recommendation to Full Council for the Chair of the Town Matters Committee for 2024/25 (effective May 2024); and

b. Elect a deputy chair for the Committee (from May 2024).

### **DRAFT COMMUNICATIONS STRATEGY AND COMMUNICATIONS PLAN 2024-25**

To consider the draft Council Communications Strategy and Communications Plan for 2024-25 and make a recommendation to Full Council. Documents attached.

### **OPEN SPACE, SPORTS, RECREATION AND WELLBEING PLAN REVIEW**

To review the following sections of the Council’s Open Spaces, Sport Recreation and Wellbeing Plan (documents attached):

1. Cemetery and Churchyard
2. Greenways
3. Parks and Gardens

### **CASTLE BOOKSHOP**

To consider a request to the Council for a letter of support for the Castle Bookshop Community Ownership Fund application and make a recommendation to Full Council. Document attached.

### **DATE OF NEXT MEETING**

To note the date of the next meeting of the Town Matters Committee – Monday 24th June 2024 at 6.30pm.

Sara Halliday

Governance and Projects Manager

24th April 2024

### **USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.