

**MINUTES FOR THE MEETING OF TOTNES TOWN COUNCIL**

**MONDAY 8TH APRIL 2024 IN THE GUILDHALL**

## Present: Councillors E Price (Chair), L Auletta, C Beavis, T Bennett, J Chinnock, S Collinson, T Cooper, J Cummings, J Hannam, J Hodgson, D Peters, A Presswell, N Roberts and L Smallridge.

Apologies: District Cllr Birch.

## In Attendance: Members of the public, District Cllr Allen, C Marlton (Town Clerk) and P Bethel (Town Sergeant).

### **1. WELCOME TO ALL ATTENDING AND OBSERVING**

### **2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS**

**To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.**

There were no updates to declarations of interest. Following recent resignations, Cllr Price thanked Cllr Piper for his nine years’ service as a Town Councillor and former Mayor, and Cllr Allen for her time on the Council.

***The Committee will adjourn for the following items:***

**Reports from County and District Councillors.**

1. **County Cllr Hodgson**
2. **District Cllr Allen**
3. **District Cllr Birch**
4. **District Cllr Presswell**

*It was* ***RESOLVED*** *to suspend standing orders.*

a. County Cllr (C Cllr) Hodgson was present and gave a verbal update on her written report.

b. District Cllr Allen was present and gave a verbal update on her written report. DCllrs Allen and Hodgson agreed to arrange two further briefings with South Hams District Council (SHDC) on the Freeport and social housing, with SHDC officers to be present to answer questions.

c. District Cllr Birch was not present and had submitted a written report.

d. District Cllr Presswell was present and gave a verbal update on her written report, and was congratulated for her work on the events planned as part of the D-Day 80th anniversary .

*The Council reconvened.*

**3. CLERK’S REPORT (Standing Item)**

**To note the Clerk's Report for March 2024 (general updates and correspondence).**

It was **AGREED** that the Clerk would circulate her report this week.

### **4. CONFIRMATION OF MINUTES**

**To approve and sign the minutes of the following Meeting:**

***(Please note confidential minutes can be agreed but any discussion must be held in Part 2)***

**a. Full Council 4th March 2024.**

It was **RESOLVED** by majority to approve and sign the minutes.

**To note the following minutes:**

**b.** **Council Matters Committee 11th March 2024.**

Noted.

**c. Planning Committee 18th March 2024.**

Noted.

**d. Town Matters Committee 25th March 2024.**

Noted.

### **5. CONSIDERATION OF ANY MATTERS ARISING**

**To consider any matters arising from the Minutes and to approve any recommendations from Committees:**

***(Please note confidential minutes can be agreed but any discussion must be held in Part 2)***

**a. Full Council 4th March 2024.**

No matters arising.

**b. Council Matters Committee 11th March 2024.**

No recommendations.

**c. Planning Committee 18th March 2024.**

No recommendations.

**d. Town Matters Committee 25th March 2024.**

Recommendation to be considered under item 13.

### **6. COMMITTEE MEMBERSHIP FOR APRIL 2024**

**To consider any nominations to the Council Matters and Town Matters Committees following the recent Councillor resignation.**

It was **RESOLVED** to add Cllr Auletta to the Council Matters Committee and Town Matters Committee, and Cllr Presswell Town Matters Committee.

### **7. ELECTION OF MAYOR FOR 2024/25**

**To elect the Mayor and the Chairman of the Council for the Council Year 2024-2025 (effective May 2024).**

It was **RESOLVED** to elect Cllr Price as Mayor for 2024-25. Cllr Price appointed Cllr Bennett as her deputy.

### **8. MAYOR MAKING AND MAYORAL ELECTION**

**To appoint Councillors to undertake the following duties at the Mayor Making ceremony on 23rd May 2024:**

It was **AGREED** to look at an alternative date for the Mayor Making ceremony as there is a clash with meetings at SHDC.

**a. To propose the election of the new Mayor -** Cllr Hodgson, with Cllr Auletta as reserve if the date cannot be moved;

**b. To second the election of the new Mayor -** Cllr Bennett;

**c. To propose and endorse the election of all other Council positions and Committees –** Cllr Smallridge; **and**

**d. To propose a vote of thanks to the outgoing Mayor –** Cllr Beavis.

### **9. MEMBERSHIP OF COMMITTEES, WORKING GROUPS AND LINK COUNCILLORS FOR 2024/25**

**To elect members to committees, committee chairs, outside representatives and link councillor roles.**

The following appointments were **RESOLVED:**

|  |  |  |
| --- | --- | --- |
| **Committee/Working Group** | **Frequency** | **Members** |
| Full Council | Monthly - first Monday @7pm | ALL CLLRS ATTEND |
| Council Matters Committee | Monthly - second Monday @6.30pm | Beavis, Bennett, Peters, Hannam, Chinnock, Price, Hodgson |
| Planning Committee | Monthly - third Monday @6.30pm | Auletta, Collinson, Cooper, Smallridge, Cummings, Hodgson, Bennett |
| Town Matters Committee | Bi-monthly - fourth Monday @6.30pm | Auletta, Beavis, Cummings, Collinson, Roberts, Chinnock, Presswell, Price, Smallridge |
| **Link Councillors** |
| Cultural Links  |  | Cooper |
| Arts |  | Price, Hannam |
| Elderly and Vulnerable People |  | Collinson, Hannam |
| Young People/Youth |  | Hannam, Hodgson |
| Heritage |  | Auletta, Price, Bennett |
| Open Space, Sports Provision and Leisure  |  | Auletta, Roberts, Price |
| Traffic and Transport  |  | Auletta, Presswell, Roberts |
| Environment, Sustainability & Air Quality  |  | Hodgson, Cummings |
| Disability |  | Collinson, Price, Hodgson |
| Business and Employment |  | Peters, Roberts |
| **Representatives on Outside Bodies** Frequency of meetings depends on the various organisations - monthly is the most frequent. Where information is known it is shown below. |
| TADPOOL |  | Hannam |
| Totnes Allotments Association |  | Hodgson |
| Vire Twinning Association |  | Cooper, Price |
| Totnes Municipal Charities and Totnes Bounds Charity |  | Hannam, Bennett |
| KEVICC Foundation Governors |  | Bennett, Hannam, Price |
| Parish Paths Partnership |  | Auletta |
| Totnes Hospital League of Friends  |  | Hannam, Price |
| DALC  |  | Price |
| Dart Harbour Community Group |  | Collinson, Peters |
| Totnes Chamber of Commerce |  | Peters, Roberts |
| Fairtrade |  | Hannam, Chinnock |
| Museum Trust |  | Bennett |
| Caring Town |  | Collinson, Peters, Price |
| Network of Wellbeing |  | Cummings |
| Bridgetown Alive |  | Bennett, Hodgson, Presswell |
| Friends of Totnes Museum |  | Auletta |
| Daisy and Rainbow Childcare |  | Bennett |
| Inclusive Totnes [Disability] |  | Price, Cummings |
| Police & Crime Commissioner Councillor Advocate |  | Peters, Smallridge |
| Totnes Community Development Society |  | Price |
| Devon Countryside Forum |  | Hodgson |
| Rural Service Network |  | Hodgson |
| Friends of Salfit |  | Price, Cooper |
| TQ9 Partnership |  | Collinson, Peters |
| Schools Engagement |  | Bennett |

### **10. CHRISTMAS MARKETS AND LATE NIGHT SHOPPING**

**To consider the recommendations for the Christmas markets and late night shopping events in 2024.**

It was **RESOLVED** to accept all recommendations subject to the amendment that the Lantern Parade should remain as only one night (rather than the proposed three).

**11. LIST OF MEETING DATES** **AND COMMUNICATIONS POINTS**

**To note a list of upcoming meeting dates, Council communications points and link Councillor/Councillor representatives on outside bodies updates.**

Noted.

### **12. NEXT MEETING**

**To note the next meeting date of Monday 13th May 2024, 6.30pm public session, 7.00pm formal meeting in the Guildhall.**

Noted.

*The Council will be asked to RESOLVE to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

### **13. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item)**

**To consider any recommendations or matters arising that are considered confidential in nature.**

The recipients of the 2024 individual and organisation awards were **RESOLVED**. It was **AGREED** that:

* Certificates will be produced for all nominees.
* All nominees will be written to stating whether they were nominated or have been shortlisted for an award, and invited to the Town Meeting on 29th May 2024.

### **14. ELMHIRST PROJECT (Standing Item)**

**To consider any update on the Elmhirst Site project (commercially sensitive).**

There were no updates.

The meeting closed at 8.35pm.

Cllr Emily Price

Chair