

29 January 2025

Traffic & Transport Forum AGM

Agenda

0. Arrivals	(6.25)
1. Welcome	(6.30)
a) Introductions – Who’s who, apologies, time limit, note keeping	
b) What is the Forum and Steering Group?	
c) Terms of Reference – as existing	
2. Minutes of previous AGM (held 31 January 2024)	(6.40)
a) Agreement	
b) Matters Arising not on the Agenda	
3. Report from the Chair	(6.45)
4. Meetings Minimising duplication, maximising capacity/performance	(6.55)
5. Election of Steering Group Members	(7.05)
a) Councillors (max 4: 2TTC, 1SHDC, 1DCC)	
b) Citizens (max 5: from different parts of Town)	
c) Key Sectors (max 5: education, disability, cycling, walking, health etc)	
d) Community groups (max 5: Bob the Bus, Bike Hub, Transition Town, &c)	
e) Surrounding villages (max 5)	
f) Businesses (max 5: 1Chamber, 2Independent, 1Ind’ Est’, 1Market)	
6. Election of Chair and Deputy Chair(s)	(7.20)
End of AGM	
7. FORUM	
a) Welcome	(7.25)
b) Minutes of previous Forum	(7.30)
c) Update from DCC Councillor	(7.35)
d) Community Matters for Highways	(7.45)
e) Wrap Up	(7.50)
f) Next Meeting(s)	(7.55)
8. Steering Group	(8.00)
a) Welcome	
b) Minutes of previous Steering Group	
c) Future Meetings and ‘Topic Leads’	
d) Wrap Up	
e) Next Meeting(s)	
End	(8.30)