



## AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL MONDAY 6<sup>TH</sup> JANUARY 2025 IN THE GUILDHALL

Please note that public question time will be held prior to Full Council from 6.30pm. There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the Main Chamber.

You are hereby **SUMMONED** to attend a meeting of the Council, on **Monday 6<sup>th</sup> January 2025** at **7.00pm** for a maximum of 120 minutes the purpose of transacting the following business:

### 1. WELCOME TO ALL ATTENDING AND OBSERVING

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 120 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

### 2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

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*The Council will adjourn for the following items:*

Reports from County and District Councillors.

- a. County Cllr Hodgson – no document.
- b. District Cllr Allen – no document.
- c. District Cllr Birch – no document.
- d. District Cllr Presswell – no document.

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*The Council will convene to consider the following items:*

### 3. CLERK'S REPORT

To note the Clerk's Report for November and December 2024 (general updates and correspondence). Document to follow.

### 4. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following Meeting:

*(Please note confidential minutes can be agreed but any discussion must be held in Part 2)*

- a. Full Council 2<sup>nd</sup> December 2024 – document attached.
- b. Extraordinary Full Council 16<sup>th</sup> December 2024 – document attached.

To note the following minutes:

- c. Council Matters Committee 9<sup>th</sup> December 2024 – document attached.

d. Planning Committee 16<sup>th</sup> December 2024 – document attached.

## 5. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees (document enclosed):

*(Please note confidential minutes can be agreed but any discussion must be held in Part 2)*

- a. Full Council 2<sup>nd</sup> December 2024.
- b. Extraordinary Full Council 16<sup>th</sup> December 2024.
- c. Council Matters Committee 9<sup>th</sup> December 2024.
- d. Planning Committee 16<sup>th</sup> December 2024.

## 6. TAX BASE FOR 2025/26

To note the tax base for financial year 2025/26. Document attached.

## 7. PRECEPT SETTING

To consider the Council Matters Committee recommendation for the precept for financial year 2025/26. Document attached.

## 8. SUPPORT FOR COMMUNITY GROUPS

To consider any emergency funding to community groups supporting the most vulnerable in Totnes. Document to be circulated at the meeting.

## 9. BURIAL AND CREMATION CONSULTATION

To consider the Law Commission's consultation on 'Burial and Cremation' in relation to Totnes Cemetery and make any recommendation to Full Council (deadline 9th January). Document attached and see

<https://lawcom.gov.uk/project/burial-and-cremation/>

## 10. LIST OF MEETING DATES

To note a list of upcoming meeting dates, Councillor communications points and link Councillor/Councillor representatives on outside bodies updates. Documents attached.

## 11. NEXT MEETING

To note the next meeting date of Monday 3<sup>rd</sup> February 2025, 6.30pm public session, 7.00pm formal meeting in the Guildhall.

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*The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.*

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## 12. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item)

To consider any recommendations or matters arising that are considered confidential in nature (legal).

## 13. ELMHIRST PROJECT (Standing Item)

To consider any update on the Elmhirst project (commercially sensitive). Verbal update

Agenda produced by:

Catherine Marlton

Town Clerk

19<sup>th</sup> December 2024

### **USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

**The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.**

**Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.**