



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL

MONDAY 7TH APRIL 2025 IN THE GUILDHALL

Please note that public question time will be held prior to Full Council from 6.30pm. There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the Main Chamber.

You are hereby **SUMMONED** to attend a meeting of the Council, on **Monday 7th April 2025** at **7.00pm** for a maximum of 120 minutes the purpose of transacting the following business:

1. WELCOME TO ALL ATTENDING AND OBSERVING

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 120 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

The Council will adjourn for the following items:

Reports from County and District Councillors. As this meeting is held during the pre-election period, Councillors are asked to restrict their questions to urgent, non-political matters only.

- a. County Cllr Hodgson – no document.
- b. District Cllr Allen – no document.
- c. District Cllr Birch – no document.
- d. District Cllr Presswell – document attached.

The Council will convene to consider the following items:

3. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following Meeting:

(Please note confidential minutes can be agreed but any discussion must be held in the confidential session.)

- a. Full Council 3rd March 2025 – document attached.

To note the following minutes:

- b. Council Matters 10th March 2025 – document attached.
- c. Planning Committee 17th March 2025 – document attached.
- d. Town Matters Committee 24th March 2025 – document attached.

4. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees (document enclosed):

(Please note confidential minutes can be agreed but any discussion must be held in the confidential session.)

- a. Full Council 3rd March 2025.
- b. Council Matters 10th March 2025.
- c. Planning Committee 17th March 2025.
- d. Town Matters Committee 24th March 2025.

5. GENERAL POWER OF COMPETENCE

To consider adopting the General Power of Competence. Document attached.

6. ELECTION OF MAYOR FOR 2025/26

To elect the Mayor and the Chair of the Council for the Council Year 2025-2026 (effective May 2025). No document.

7. MAYOR MAKING AND MAYORAL ELECTION

To appoint Councillors to undertake the following duties at the Mayor Making ceremony on 21st May 2025 (no document but please note that the proposer and seconder should be prepared to make a short speech setting out the reasons by they are proposing the candidate as Mayor):

- a. To propose the election of the new Mayor;
- b. To second the election of the new Mayor;
- c. To propose and endorse the election of all other Council positions and Committees; and
- d. To propose a vote of thanks to the outgoing Mayor.

8. MEMBERSHIP OF COMMITTEES, WORKING GROUPS AND LINK COUNCILLORS FOR 2025/26

To elect members to committees, outside representatives and link councillor roles. Document attached showing existing and proposed membership.

9. SPECIAL EDUCATIONAL NEEDS UNIT AT KEVICC CONSULTATION

To consider any Council response to a Consultation on proposal to establish a Special Educational Needs (SEN) Unit at King Edward VI College, Totnes. Document attached.

10. LIST OF MEETING DATES, COMMUNICATIONS POINTS AND LINK COUNCILLOR UPDATES

To note a list of upcoming meeting dates, Council communications points and link Councillor/Councillor representatives on outside bodies updates. Documents attached.

11. NEXT MEETING

To note the next meeting date of Monday 12th May 2025, 6.30pm public session, 7.00pm formal meeting in the Guildhall.

The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.

12. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item)

To consider any recommendations or matters arising that are considered confidential in nature (item 7 report from Town Matters Committee, personal information). Document attached.

13. STRATEGIC PLAN

To consider any actions from the Councillor session to discuss the strategic plan and priorities of the Council (financial and commercially sensitive). Document attached.

14. ELMHIRST PROJECT (Standing Item)

To consider any update on the Elmhirst Site project (commercially sensitive). Verbal update.

Agenda produced by:

Catherine Marlton

Town Clerk

1st April 2025

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.