



## DRAFT MINUTES FOR THE PLANNING COMMITTEE

### MONDAY 28<sup>TH</sup> MAY 2025 IN THE GUILDHALL

Present: Councillors L Auletta (Chair), T Cooper, J Cummings, J Hodgson and M Trant.

Apologies: Cllr Bennett.

Not Present: Cllrs Collinson and Smallridge.

In Attendance: Cllr Beavis and S Halliday (Governance and Projects Manager).

#### 1. WELCOME AND APOLOGIES FOR ABSENCE

**To receive apologies and to confirm that any absence has the approval of the Council.**

Cllr Auletta read out a statement about how the meeting would be conducted and recorded.

The apologies were accepted.

#### PUBLIC QUESTION TIME

There were no members of the public present.

#### 2. ELECTION OF DEPUTY CHAIR

**To elect a deputy chair for the Committee.**

It was **AGREED** to appoint Cllr Trant as Deputy Chair.

#### 3. CONFIRMATION OF MINUTES

**To approve the minutes of 28<sup>th</sup> April 2025 and update on any matters arising.**

The minutes were approved as an accurate record of proceedings.

Item 5 – Resolved by Full Council. The Royal Seven Stars have been written to request the moving of the planters nearer to the building to increase the footway space, which has been done to some extent. Cllr Hodgson will follow up on this.

#### 4. TREE WORKS APPLICATIONS

To make recommendations on the following tree works applications:

4a. 1301/25/TCA – T1: Eucalyptus – fell. Castle House, Plymouth Road, Totnes, TQ9 5PQ.  
Overtaken by events - decision notice issued 23<sup>rd</sup> May 2025.

#### 5. PLANNING APPLICATIONS

**To make recommendations on the following planning applications:**

*Note: Cllr Hodgson observes and does not vote on any applications which would potentially be discussed at a Development Management Committee meeting at South Hams District Council (SHDC).*

5a. 0865/25/HHO - Householder application for side extension with loft conversion, new front porch & insulation, rear garden terrace & front level parking. 6 Priory Drive, Totnes, TQ9 5HU.  
Comment – the Committee is concerned about the acute angle at the end of the side extension roof and its effect on the symmetry of the semi-detached bungalows and on the streetscape.

5b. 1705/24/FUL - Replacement of existing artists studio. Cornerstones, Victoria Street, Totnes.  
Cllr Trant declared a personal interest.

Support. The Committee would request that a condition of any approval is that the studio is ancillary to the main dwelling.

5c. 1348/25/HHO - Householder application for side extension with terrace & retrofit works to existing house. New parking spaces to rear of garden. Bellever, Jubilee Road, Totnes, TQ9 5BQ.

Support.

5d. 1152/25/HHO - Householder application for proposed side extension. 58 Smithfields, Totnes, TQ9 5LR.

Object. The proposed flat roof design is overmassing on the end house of the row of pairs of semi-detached properties. The main bulk of this the two-storey flat roof extension to the side and rear of the property is set back behind the build line and it will impact on the streetscape for: the adjacent listed building at the Sexton's Lodge; from Plymouth Road; and from the Totnes Cemetery public space.

5e. 1084/25/HHO - Householder application for demolition of single storey garage / storage structure, & replacement storage unit, with garden / office studio. Priory Orchard, Priory Avenue, Totnes, TQ9 5HR.

The Committee declared a personal interest as this property neighbours the Guildhall.

Support. The Committee would request that a condition of any approval is that the garden office/studio is ancillary to the main dwelling.

5f. 1486/25/HHO - Householder application for proposed installation of air source heat pump to rear of property. 4 Hawthorn Row, Lansdowne Park, Totnes, TQ9 5UW.

Cllr Hodgson declared a personal interest.

Support in principle but would welcome the view of SHDC Environmental Health regarding the potential noise pollution. The Committee suggests that the front garden could be an alternative location for the air source heat pump, as it would have less potential noise impact on neighbouring properties.

5g. 0545/25/LBC - Listed building consent to repair historic windows, replace non original windows with new timber casement windows, repair of timber box gutter & additional essential repairs. 2 & 3 North Street, Totnes, TQ9 5NZ.

Support.

5h. 1279/25 - Listed Building Consent to repair & reinstate lime render on rear facade & associated works. 8 Plymouth Road, Totnes, TQ9 5PH.

Support.

## **6. KINGSBRIDGE INN**

**To consider a request for a letter for support for the Kingsbridge Inn being retained as a community hub/pub.**

It was **AGREED** that it is important for the Council to support community initiatives such as this.

To **RECOMMEND** to Full Council that it writes a letter of support for this community initiative to secure the Kingsbridge Inn for future generations of residents of Totnes as a community hub/pub.

## **7. PAVEMENT LICENCE**

**To consider the following applications for a pavement licence renewal: Stacked, 30 Fore Street, Totnes, TQ9 5DR.**

The Council supports the request for 3 x tables and 4 x chairs as shown in the submitted map.

## **8. TRAFFIC AND TRANSPORT FORUM**

**To consider any recommendations and note the minutes from the Traffic and Transport Steering Group held on 30th April 2025, including the revised Terms of Reference.**

The minutes and Terms of Reference were noted.

To **RECOMMEND** to Full Council that it responds to South Hams District Council's request for input on bicycle storage locations in the town with the following:

- That any bicycle hoops/racks are in keeping with the historic environment of the town and the conservation areas, and that the Town Council is consulted on designs and precise locations.
- That Sheffield Hoops be considered for installation at Market Square (ensuring sufficient space remains for market traders), The Plains, and/or Fore Street.
- The provision of lockable storage in Heath's Nursery Car Park (near the recycling area).

## **9. DATE OF NEXT MEETING**

**To note the date of the next meeting of the Planning Committee – Monday 16<sup>th</sup> June 2025 at 6.30pm in the Guildhall.**

Noted.

The meeting closed at 7.50pm.

Sara Halliday  
Governance and Projects Manager  
May 2025