

28 January 2026

## Traffic & Transport Forum AGM Agenda

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|---|--------|
| <b>0. Arrivals</b>  | (6.25) |
| <b>1. Welcome</b>   | (6.30) |
| a) Introductions – Who’s who, apologies, time limit, note keeping           |        |
| b) What is the Forum and Steering Group?                                    |        |
| c) Terms of Reference – as adjusted following 2025 AGM                      |        |
| <b>2. Minutes of previous AGM (held 29 January 2025)</b>                    | (6.40) |
| a) Agreement  |        |
| b) Matters Arising not on the Agenda  |        |
| <b>3. Report from the Chair</b>   | (6.45) |
| <b>4. Meetings – Review and way forward</b>                                 | (6.55) |
| <b>5. Election of Steering Group Members</b>                                | (7.05) |
| a) Councillors (max 4: 2TTC, 1SHDC, 1DCC)                                   |        |
| b) Citizens (max 5: from different parts of Town)                           |        |
| c) Key Sectors (max 5: education, disability, cycling, walking, health etc) |        |
| d) Community groups (max 5: Bob the Bus, Bike Hub, Transition Town, &c)     |        |
| e) Surrounding villages (max 5)   |        |
| f) Businesses (max 5: 1Chamber, 2Independent, 1Ind’ Est’, 1Market)          |        |
| <b>6. Election of Chair and Deputy Chair(s)</b>                             | (7.20) |
| <b>End of AGM</b>   |        |
| <b>7. FORUM</b>   |        |
| a) Welcome  | (7.25) |
| b) Minutes of previous Forum – held 23 July 2025                            | (7.30) |
| c) Update from DCC Councillor – Community Protocol Agreement                | (7.35) |
| d) Community Matters for Highways   | (7.45) |
| e) Wrap Up  | (7.50) |
| f) Next Meeting(s)  | (7.55) |
| <b>8. Steering Group</b>  | (8.00) |
| a) Welcome  |        |
| b) Minutes of previous Steering Group – held 22 October 2025                |        |
| c) Future Meetings and ‘Topic Leads’  |        |
| d) Wrap Up  |        |
| e) Next Meeting(s)  |        |
| <b>End</b>  | (8.30) |