

PAIGE ADAMS TRUST

CIVIC HALL BANNER BOOKING FORM

Name:		
Address:		
Email:		
Phone:		Mobile:
Banner event details:		
Date/s required:	From:	To:

Charges (for banners of max. length 10ft)		Please tick	Amount payable £
Charitable / Non-profit	£4.50 per day		
Private / Corporate	£9.00 per day		

IT IS ESSENTIAL YOU READ THE FOLLOWING STATEMENTS BEFORE SIGNING

I / We hereby make application to display a banner on railing at the Civic Hall, Totnes, for the purpose and on the date(s) as set out above.

I / We agree to collect the banner within a week of the advertising end date and agree that the banner will be disposed of after that period if it remains uncollected.

I / We undertake to pay the Council's charges.

I / We are over 18 years of age.

I / We have read the Council's Privacy Notice and Privacy Policy (see <http://www.totnestowncouncil.gov.uk>)

Date:

Signed:

Print name:

Organisation:

Payments should be made by Bank Transfer to: HSBC - Account No. 81106686, Sort code 40-44-24. Cheques payments should be made payable to Paige Adams Trust. Please note that payment by cash or cheque will incur a fee of £2.00 per payment.

This form should be returned to: Totnes Town Council, The Guildhall Offices, 5 Ramparts Walk, Totnes TQ9 5QH or emailed to civichall@totnestowncouncil.gov.uk