



AGENDA FOR THE TOWN MATTERS COMMITTEE

MONDAY 23RD MARCH 2026 IN THE GUILDHALL

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the lower Guildhall.

You are hereby **SUMMONED** to attend the **Town Matters Committee** on **Monday 23rd March 2026** at **6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

Committee Members: Councillors N Roberts (Chair), L Auletta, C Beavis, J Chinnock, S Collinson, J Cummings, D Peters, A Presswell, E Price and T Robshaw.

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. CONFIRMATION OF MINUTES

To approve the minutes of 26th January 2026 and update on any matters arising. Document attached.

3. STRATEGY DELIVERY WORKING GROUPS

To consider any recommendations and note the minutes from the following:

- a. Community Working Group, 10th February 2026 (document attached).
- b. Economy Working Group, 4th February 2026 (document attached).

- c. Environment and Public Realm Working Group, 18th March 2026 (document to follow).
4. **EMERGENCY PLAN**
To consider the draft public-facing Emergency Plan and make a recommendation to Full Council. Document attached.
5. **CLIMATE NATIONAL EMERGENCY – PLANT-BASED COUNCIL**
To consider a request from the public to be a plant-based Council in light of its support for the climate national emergency declaration it made in February 2026. Document attached.
6. **OPEN SPACES, SPORTS, RECREATION AND WELLBEING PLAN UPDATE**
To update on any general matters linked to the Open Spaces, Sport Recreation and Wellbeing Plan (standing item). No document.
7. **LINK COUNCILLOR REPORTS**
To consider link councillor reports from Committee members. Verbal update.
8. **DATE OF NEXT MEETING**
To note the date of the next meeting of the Town Matters Committee – Monday 22nd June 2026 at 6.30pm.

*The Committee will be asked to **RESOLVE** to exclude the press and public “by reason of the confidential nature of the business” to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960. (CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)*

9. **COMMUNITY AWARD SCHEME**
To consider the nominations for the Community Award scheme individual and group categories, and the Judy Westacott award and make a recommendation to Full Council (personal information). Document attached.

Sara Halliday
Governance and Projects Manager
18th March 2026

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded. Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.