



AGENDA FOR THE TOWN MATTERS COMMITTEE

MONDAY 22ND JUNE 2026 IN THE GUILDHALL

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the lower Guildhall.

You are hereby **SUMMONED** to attend the **Town Matters Committee** on **Monday 22nd June 2026** at **6.30pm** for a maximum of 90 minutes in the Guildhall for the purpose of transacting the following business:

Committee Members: Councillors L Auletta, C Beavis, J Chinnock, S Collinson, J Cummings, D Peters, A Presswell, E Price, N Roberts and T Robshaw.

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 90 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

To receive apologies and to confirm that any absence has the approval of the Council.

The Committee will adjourn for the following items:

PUBLIC QUESTION TIME

A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.

The Committee will convene to consider the following items:

2. ELECTION OF CHAIR AND DEPUTY

To:

- a. Make a recommendation to Full Council for the Chair of the Town Matters Committee for 2026/27 (with immediate effective); and
- b. Elect a deputy chair for the Committee (with immediate effect). No document.

3. CONFIRMATION OF MINUTES

To approve the minutes of 23rd March 2026 and update on any matters arising. Document attached.

4. STRATEGY DELIVERY WORKING GROUPS

To consider any recommendations and note the minutes from the following:

- a. Community Working Group, 14th April and 20th May 2026 (documents attached).
- b. Economy Working Group, 8th April and 19th May 2026 (documents attached).
- c. Environment and Public Realm Working Group, 28th May 2026 (document attached).

5. RENAMING COLEBROOK COTTAGES AS MILL LANE

To consider a request from a member of the public to rename the section 'Colebrook Cottages' as 'Mill Lane' with appropriate signage. Document attached.

6. LAMP FOR PEACE AND UNICEF CHILDREN'S DAY

To consider illuminating the five trees on The Plains in support of the Remembrance/Lamp for Peace and UNICEF Children's Day. Document attached.

7. LICENSING APPLICATION

To consider the following application for an alcohol licence and make a recommendation to Full Council: The Ruby Chinese Takeaway at 5 Christina Parade, Totnes, TQ9 5UU. Document attached.

8. POTENTIAL LICENSING OF EXTERNAL AREAS OUTSIDE SHOPS 1-4 CIVIC HALL

To consider the potential licensing of the external areas outside of shops 1-4 the Civic Hall on non-market days, and give an informal response. Document attached.

9. OPEN SPACES, SPORTS, RECREATION AND WELLBEING PLAN UPDATE

To update on any general matters linked to the Open Spaces, Sport Recreation and Wellbeing Plan (standing item). No document.

10. LINK COUNCILLOR REPORTS

To consider link councillor reports from Committee members. Verbal update.

11. DATE OF NEXT MEETING

To note the date of the next meeting of the Town Matters Committee – Monday 27th July 2026 at 6.30pm.

Sara Halliday
Governance and Projects Manager
17th June 2026

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Councillor Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.