



AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL

MONDAY 7TH SEPTEMBER 2026 IN THE GUILDHALL

Please note that public question time will be held prior to Full Council from 6.30pm.

There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the Main Chamber.

You are hereby **SUMMONED** to attend a meeting of the Town Council, on **Monday 7th September 2026 at 7.00pm** for a maximum of 120 minutes the purpose of transacting the following business:

1. WELCOME TO ALL ATTENDING AND OBSERVING

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 120 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

The Committee will adjourn for the following items:

Reports from County and District Councillors:

- a. County Cllr Hodgson – document attached.
- b. District Cllr Allen – no document.
- c. District Cllr Birch – no document.
- d. District Cllr Presswell – no document.

The Council will convene to consider the following items:

3. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following meeting:

(Please note confidential minutes can be agreed but any discussion must be held in the Confidential session)

- a. Full Council 6th July 2026 – document attached.
- b. Extraordinary Full Council 10th August 2026 – document attached.

To note the following minutes:

- c. Council Matters Committee 13th July 2026 – document attached.
- d. Planning Committee 20th July 2026 – document attached.
- e. Town Matters Committee 27th July 2026 – document attached.
- f. Planning Committee 17th August 2026 – document attached.

4. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees:

(Please note confidential minutes can be agreed but any discussion must be held in Confidential session)

- a. Full Council 6th July.
- b. Full Council 10th August 2026.
- c. Council Matters Committee 12th July 2026.

- d. Planning Committee 20th July 2026.
- e. Town Matters Committee 27th July 2026.
- f. Planning Committee 17th August 2026.

5. STRATEGIC PLAN QUARTERLY REPORT

To consider a quarterly report on the Strategic Plan progress. Document attached.

6. STRATEGIC FUNDING

To consider the applications for Strategic Funding for 2026. Document attached

7. SOUTH HAMS HATOC CONSULTATION

To consider the following Traffic Regulation Amendment Order for 'no waiting at any time' at these locations (document attached):

- a. Blackpost Lane
- b. Follaton Bungalows (north side)
- c. Follaton House Access Roads
- d. Higher Westonfields

And:

- e. limited waiting at Follaton Bungalows (south side).
- f. Revoking a previous amendment order for Blackpost Lane no waiting at any time.

8. TORBAY LOCAL PLAN

To consider giving the Planning Committee delegated authority to respond to the Torbay Local Plan Regulation 19 Consultation (deadline for comments 24th September 2026). No document.

9. LIST OF MEETING DATES, COMMUNICATIONS POINTS AND LINK COUNCILLOR UPDATES

To note a list of upcoming meeting dates and annual meetings calendar, Council communications points and link Councillor/Councillor representatives on outside bodies updates. Document attached.

10. NEXT MEETING

To note the next meeting date of Monday 5th October 2026, 6.30pm public session, 7.00pm formal meeting in the Guildhall.

The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.

11. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item) hard copy documents provided

To consider any recommendations or matters arising that are considered confidential in nature.

12. STAFF APPOINTMENT

To ratify the appointment of the Community Communications Officer (personal details). No document.

13. GUILDHALL COTTAGE

To consider the quotes for professional fees (commercial). Document attached.

14. TOTNES MUSEUM WORKS

To consider a report of works required at Totnes Museum (financial). Document attached.

Agenda produced by:

Catherine Marlton

Town Clerk

2nd September 2026

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.