AGENDA FOR THE MEETING OF TOTNES TOWN COUNCIL

MONDAY 2ND NOVEMBER 2026 IN THE GUILDHALL

Please note that public question time will be held prior to Full Council from 6.30pm.
There are stairs to the Council Chamber but if any member of the public has mobility issues the Council can relocate to the Main Chamber.

You are hereby **SUMMONED** to attend a meeting of the Town Council, on **Monday 2nd November 2026** at **7.00pm** for a maximum of 120 minutes the purpose of transacting the following business:

1. WELCOME TO ALL ATTENDING AND OBSERVING

The Chair will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

This meeting is limited to 120 minutes and therefore members are asked to raise their points succinctly and not repeat the same view expressed by colleagues if it does not add to the debate.

2. APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

To receive apologies and to confirm that any absence has the approval of the Council. The Mayor will request confirmation that all Members have completed or made any necessary amendments to their Declaration of Interests.

The Committee will adjourn for the following items:

Reports from County and District Councillors:

a. County Cllr Hodgson – no document.
b. District Cllr Allen – no document.
c. District Cllr Birch – document attached.
d. District Cllr Presswell – no document.

The Council will convene to consider the following items:

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3. CONFIRMATION OF MINUTES

To approve and sign the minutes of the following meeting:
(Please note confidential minutes can be agreed but any discussion must be held in the Confidential session)

a. Full Council 5th October 2026 – document attached.

To note the following minutes:

b. Council Matters Committee 12th October 2026 – document attached.
c. Planning Committee 19th October 2026 – document attached.

4. CONSIDERATION OF ANY MATTERS ARISING REQUIRING A DECISION

To consider any matters arising from the Minutes and to approve any recommendations from Committees (document enclosed):
(Please note confidential minutes can be agreed but any discussion must be held in Confidential session)

a. Full Council 5th October 2026.
b. Council Matters Committee 12th October 2026.
c. Planning Committee 19th October 2026.

5. COMMUNITY WORKING GROUP

To consider the following Community Working Group recommendations (document attached):

a. in principle support for a community fridge.
b. 2027/28 Budget.

6. LIST OF MEETING DATES, COMMUNICATIONS POINTS AND LINK COUNCILLOR UPDATES

To note a list of upcoming meeting including 2027 calendar of meetings. Mayor Making and Annual Town Meeting dates, Council communications points and link Councillor/Councillor representatives on outside bodies updates - document attached.

7. NEXT MEETING

To note the next meeting date of Monday 7th December 2026, 6.30pm public session, 7.00pm formal meeting in the Guildhall.

The Council will be asked to RESOLVE to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960.

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8. CONFIDENTIAL ITEMS FROM COMMITTEE (Standing Item) hard copy documents provided

To consider any recommendations or matters arising that are considered confidential in nature.

9. GROUNDS MAINTENANCE CONTRACT

To consider the quotes received for the Council's Grounds Maintenance Contract (commercial). Document to follow.

10. TRANSFER OF FUNDS

To consider a transfer of funds from the current account to the savings account. Verbal update.

11. ASSET TRANSFER

To consider the outcome of the Asset Transfer application to South Hams District Council and next steps. Verbal update.

Agenda produced by:
Catherine Marlton
Town Clerk
28th October 2026

USE OF SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be audio and video recorded. If members of the public make a representation, they will be deemed to have consented to being recorded. By entering the Council Chamber or Zoom meeting, attendees are also consenting to being recorded.

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.